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 <div>Republic of the Philippines <u>Mountain Province State Polytechnic College</u> Bontoc, Mountain Province</div>	Doc. Control No.		MPSPC-OSA-PM-001	
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4.3.5. Undertakes the processing of scholarship papers of the students; and

4.3.6. Takes charge of the Student Financial Assistance Program of the college in coordination with the appropriate office.

4.4. Policies on Scholarship and Educational Grants of the College

4.4.1. MPSPC Sponsored Scholarships:

- **Academic Scholarships.** Scholarships are granted by the College to students with excellent academic performance.
 - **President’s List.** A student who gets a general average of 100%-92% shall enjoy full tuition fee discount provided that he/she carries at least the regular load prescribed by the department where he/she is enrolled, is of good moral character and has no grade lower than 86% in any subject in the previous semester he or she attended.
 - **Dean’s List.** A student who gets a general average of 91%-89% shall enjoy a 75% tuition fee discount provided that he/she carries the regular load, is of good moral character and has no grade lower than 80% in any subject in the previous semester he or she attended.
 - **Entrance Scholars.** Scholarships shall be awarded to valedictorians and salutatorians from public and private schools in the country. Valedictorians shall enjoy full tuition while salutatorians enjoy 75% tuition fee for the first semester he/she enrolled in the college.
- **Grants-in-Aid-Service.** The college shall also extend other privileges in the form of full or half tuition fee to the following as approved by the board of trustees:
 - **Members of the MPSPC Band.** The adviser shall recommend to the College President through the Director for Students Services and Development. A deserving member of the band will be granted 100% tuition fee discount. The scholar must have no failing grade, must attend regular practices as called for by the band master and participate in school and community activities whenever the school band is invited or requested to perform.
 - **ROTC Corp Commander.** The ROTC Commandant shall recommend to the College President through the scholarship coordinator the ROTC Corp Commander. He/she will be granted 100% fee tuition privilege. The ROTC Corp Commander to be granted the scholarship must have no failing grades and must attend regular meetings when called for by higher authorities.
 - **Outstanding Athletes.** The Sports Director shall screen and recommend to the College President through the Scholarship Coordinator the grantees to this program based on set criteria such as: a) performance in the past athletic competitions as medalist in regional or athletic competition, and b) abides by the scholarship contract that serves as the application letter. The qualified athlete will be granted 100% tuition fee discount.
 - **SSC President.** The Adviser shall recommend to the Director of Student Services and Development and the Chairman of the

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Scholarship Committee through the Scholarship Coordinator the grantee to this program.

- SSC President-100% discount

-Editor-in-Chief and staff members of the school publication. The adviser shall recommend to the College President through the Director of Student Service and Development qualified school publication staffs. He/she will be granted tuition fee privilege. To qualify for the grant, he/she must have no failing grades, must attend regular meetings when scheduled by the Adviser and the college authority and must submit monthly/quarterly reports and annual reports.

-MPSPC Minstrels (Choral Group)/Student Cultural Arts Group (SCAG). The Adviser shall recommend to the College President through the Director of Student Services and Development and the Chairman of the Scholarship Committee the grantees to this program after a thorough audition.

-Socio-Cultural Scholarship Grants. The adviser shall recommend to the College President through the Director of Student Services Development and the Chairman of the Scholarship Committee the grantees to this program.