



Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
Region CAR

This

Certificate of TVET Program Registration

No. WTR 20191444TRSHSK213022

is hereby granted to

MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE
Bontoc, Mountain Province

to offer a program in

Housekeeping NC II

with a duration of **436** hours

The program covers the following units of competency:

COMPETENCIES

Code	Basic Competencies
400311210	Participate in workplace communication
400311211	Work in team environment
400311212	Solve/Address general workplace problems
400311213	Develop career and life decisions
400311214	Contribute to workplace innovation
400311215	Present relevant information
400311216	Practice occupational safety and health policies and procedures
400311217	Exercise efficient and effective sustainable practices in the workplace
400311218	Practice entrepreneurial skills in the workplace


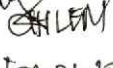
Code	Common Competencies
TR511201	Develop and update industry knowledge
TR511202	Observe workplace hygiene procedures
TR511203	Perform computer operations
TR511204	Perform workplace and safety practices
TR511205	Provide effective customer service
Code	Core Competencies
TR5123111	Provide housekeeping services to guest
TR5123112	Clean and prepare rooms for incoming guest
TR5123113	Provide valet/butler service
TR5123114	Laundry linen and guest clothes
TR5123115	Clean public areas, facilities and equipment
TR5123122	Deal with/handle intoxicated guest

Maria Fenerlin S. Comafay
NTTC No. 201914111200239

By the Authority of the TESDA Director General:
SEC. SUHARTO T. MANGUDADATU, Ph. D.


BALMYRSON M. VALDEZ

Regional Director
Baguio City

Rec'd by: 
GENOVEVA 
Jan 21, 2025

Valid Until **18 July 2028**



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This Certificate of TVET Program Registration (CTPR) is hereby granted pursuant to Republic Act No. 7796 creating the Technical Education and Skills Development Authority (TESDA) and in accordance with TESDA Board Resolution 98-03 on the Establishment of the Unified TVET Program Registration and Accreditation System (UTPRAS) dated January 23, 1998 and TESDA Board Resolution No. 2021-34 Approving TESDA Circular No. 107 series of 2021 otherwise known as the Omnibus Guidelines on Technical Vocational Education and Training (TVET) on Program Registration.

In adherence to the Omnibus Guidelines on TVET Program Registration and with the issuance of this CTPR, the Technical Vocational Institution (TVI) undertake to do the following:

1. Continuously comply with the requirements of program registration as prescribed in its Omnibus Guidelines and Operating Procedure, including the requirements for re-registration due to migration to updated Training Regulations or transfer to another Region and/or requirements for CTPR re-issuance, as the case may be;
2. Abide with the requirements of compliance audit of registered programs to ensure adherence to updated laws, regulations, policies, and other guidelines relevant to TVET program Registration;
3. Ensure that the Institution is financially capable to meet its short-term financial liabilities relevant to the delivery of the program
4. Desist from committing or omitting acts detrimental to the interest of public service in the registration and delivery of TVET programs as provided in Section XX of TESDA Circular No. 107 s. 2021;
5. Not to engage in recruitment activities that will result to conflict in the delivery of training of the registered program or conflict of interest as a recruitment agency and a Technical Vocational Institution (TVI);
6. Submit to closure proceedings whether for voluntary or involuntary cause as prescribed in Sections XIII and XX of TESDA Circular No. 107 s. 2021 and the Operating Procedure on Program Registration; and
7. Surrender this CTPR to the Provincial/District Office concerned as directed.
8. Request for Special Order (SO) issuance five (5) days after the completion of the training program and issue the Training Certificate and other pertinent documents five (5) days after receipt of SO from the Provincial Office.
9. Submit the enrollment and terminal reports to the Provincial Office five (5) days before the start and after the completion of the training program, respectively.
10. Submit to closure proceedings by turning-over the learners credentials or students' records to the Provincial Office in either case of voluntary or involuntary closure of programs.

This Certificate of TVET Program Registration shall be subjected to revocation should the institution fail to faithfully comply with the rules and regulations governing the offering of TVET programs prescribed by the Authority.

This Certificate does not extend to any other program or any other branch of the Institution and shall expire after a period of five (5) years from its issuance without prejudice to the TVI to re-apply.

Given this **17th** day of **July, 2023** at **Bagulo City**

By the Authority of the TESDA Director General:
SEC. SUHARTO T. MANGUDADATU, Ph. D.


BALMARSON M. VALDEZ
Regional Director
Bagulo City


Conforme: **Karen B. Cue**
Administrator

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